

ACCOUNTS PAYABLE CALENDAR FOR 2011/2012

IMPORTANT - ALLOW AT LEAST TWO DAYS AFTER THE CHECK ISSUE DATE TO RECEIVE YOUR CHECK VIA THE U S POST OFFICE

REVISED DEC. 20, 2011

If complete documentation* to pay is received by this date:

A check will be issued on this date:

Tuesday, July 5, 2011	Tuesday, July 12, 2011
Thursday, July 21, 2011	Thursday, July 28, 2011
Tuesday, August 2, 2011	Tuesday, August 9, 2011
Tuesday, August 23, 2011	Tuesday, August 30, 2011
Friday, September 2, 2011	Monday, September 12, 2011
Thursday, September 22, 2011	Thursday, September 29, 2011
Tuesday, October 4, 2011	Tuesday, October 11, 2011
Friday, October 21, 2011	Friday, October 28, 2011
Wednesday, November 2, 2011	Wednesday, November 9, 2011
Tuesday, November 15, 2011	Tuesday, November 22, 2011
Friday, December 2, 2011	Friday, December 9, 2011
Tuesday, December 13, 2011	Tuesday, December 20, 2011
Tuesday, January 3, 2012	Thursday, January 12, 2012
Thursday, January 19, 2012	Monday, January 30, 2012
Tuesday, January 31, 2012	Thursday, February 9, 2012
Thursday, February 16, 2012	Tuesday, February 28, 2012
Wednesday, February 29, 2012	Friday, March 9, 2012
Tuesday, March 20, 2012	Thursday, March 29, 2012
Friday, March 30, 2012	Tuesday, April 10, 2012
Wednesday, April 18, 2012	Friday, April 27, 2012
Monday, April 30, 2012	Wednesday, May 9, 2012
Friday, May 18, 2012	Wednesday, May 30, 2012
Tuesday, May 29, 2012	Thursday, June 7, 2012
Wednesday, June 6, 2012	Friday, June 15, 2012
Wednesday, July 4, 2012	Friday, July 13, 2012
Thursday, July 19, 2012	Monday, July 30, 2012
Tuesday, July 31, 2012	Thursday, August 9, 2012
Tuesday, August 21, 2012	Thursday, August 30, 2012
Friday, August 31, 2012	Wednesday, September 12, 2012
Tuesday, September 18, 2012	Thursday, September 27, 2012

* Complete documentation for a prepayment consists of an APPROVED PO that specifically requests prepayment by a certain date with all of the relevant photocopies attached.

* No payment will be made until the complete documentation is received by the Treasurer's Office.